

# CRYOSITE LIMITED – SHAREHOLDER COMMUNICATIONS POLICY

## 1 OVERVIEW

### 1.1 PURPOSE

The purpose of this Shareholder Communications Policy to:

- a) promote effective and efficient communications with shareholders of Cryosite);
- b) ensure all information relevant to their shareholding is disseminated to shareholders; and
- c) encourage effective participation by shareholders at Cryosite General Meetings.

### 1.2 SCOPE

This Policy endorses the Australian Securities Exchange (ASX) Corporate Governance Council's *Corporate Governance Principles and Recommendations* (ASX Principles).

### 1.3 MAINTAINING SHAREHOLDER COMMUNICATIONS

Cryosite will ensure that:

- a) materials detailed in this Policy are available on the Cryosite website within a reasonable timeframe;
- b) shareholder communications are distributed to shareholders in accordance with the *Corporations Act* and ASX Listing Rules (Listing Rules); and
- c) the Policy is updated and maintained as required.

### 1.4 METHODS OF COMMUNICATION

The following methods of communication are available to shareholders:

- a) telephone;
- b) mail;
- c) email;
- d) via the ASX website (<http://www.asx.com.au>) (the Cryosite code for ASX purposes is CTE);
- e) via the Cryosite Share Registry; and
- f) via the Cryosite website (<http://www.cryosite.com>)

Contact details for the Cryosite Share Registry are available on the Company's website.

## 2 ASX ANNOUNCEMENTS

Cryosite makes announcements to the ASX in accordance with the Listing Rules. All announcements made to the ASX are available to shareholders:

- a) under the Shareholder section of the Cryosite website);
- b) under the Company Announcements section of the ASX website; or
- c) by email notification (when shareholders provide their email address to Cryosite via the website and elect to be notified of all Cryosite announcements).

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## 3 SHAREHOLDER DETAILS

If shareholders wish to amend any of their details on the Cryosite Share Register, they can amend these via the Share Registry on-line portal.

## 4 ANNUAL GENERAL MEETINGS

### 4.1 GENERAL

Cryosite holds its Annual General Meeting in accordance with the requirements of the *Corporations Act*. The date, time and location of the Annual General Meeting will be confirmed in the Notice of Annual General Meeting.

Alternatively, shareholders can contact the Cryosite Share Registry directly to obtain this information.

### 4.2 NOTICE OF MEETING & PROXY FORM

The Notice of Meeting will be distributed to all shareholders prior to the Annual General Meeting pursuant to the timeframe set by the *Corporations Act*.

A proxy form allowing shareholders to appoint a proxy in the event they cannot attend the Annual General Meeting will accompany the Notice of Meeting distributed to all shareholders.

### 4.3 QUESTIONS FROM SHAREHOLDERS

At the Annual General Meeting, shareholders can ask questions about or comment on any of the resolutions being considered, the management of Cryosite and/or on the conduct of the audit and preparation and content of the auditor's report.

### 4.4 MEETING RESULTS

Results of all General Meetings will be announced to the ASX at the conclusion of the General Meeting in accordance with the Listing Rules. They will be available to shareholders in the same manner as other ASX Announcements.

## 5 PERIODIC DISCLOSURE

### 5.1 FINANCIAL RESULTS

As Cryosite's Quarterly Reports, Half-Year and Full-Year Results are announced to the ASX pursuant to the Listing Rules, they will be available to shareholders in the same manner as other ASX Announcements.

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## 5.2 ANNUAL REPORT

Unless the Share Registry has been notified otherwise, effective from the 2011 financial year, the Annual Report will not be sent to shareholders. Notice of how the annual report can be accessed will be included in the Notice of Meeting regarding the Annual General Meeting which will be sent to the address recorded on the Cryosite Share Register within the timeframe set by the *Corporations Act*.

All Annual Reports will be made available under the Investor Centre section of the Cryosite website.

## 6 GROUP BRIEFINGS

Cryosite recognises the importance of the relationships with its institutional investors, brokers and analysts, and from time to time may conduct briefings to these groups.

Cryosite will not disclose any non-public, price-sensitive information (“Material Information”) at such briefings that has not previously been disclosed to the market generally.

Where a question raised in a briefing can only be answered by disclosing Material Information, employees must decline to answer the question or take the question on notice and wait until Cryosite announces the information publicly through the ASX prior to responding.

If previously undisclosed Material Information is disclosed at such briefings, it will immediately be reported to the Company Secretary who will release that information to the market via ASX.

All presentations used for group briefings will be released to the ASX prior to the briefing.

Cryosite will also keep a record of the topics discussed at briefings with investors and analysts, including a record of those present and the time and place of the meeting.

## 7 BENEFICIAL HOLDERS

Beneficial owners of Cryosite are encouraged to contact the Company to arrange the direct receipt of shareholder materials.

## 8 CRYOSITE WEBSITE

Cryosite has a Corporate Governance section on its website and makes available policies, charters and other relevant documentation.

Media releases, scientific publications, information about the Company’s investments and ASX announcements are also made available on the website.